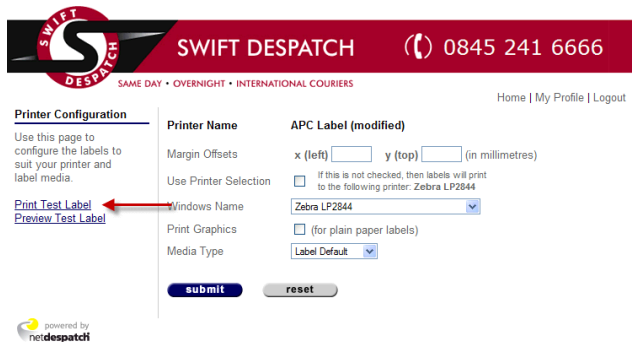




# Swift Despatch How to Guide

## Printing a Test Barcode from Netdespatch

Select Printer Configuration from the main menu of the web booking system.



Click the Print Test Label link on the left hand side of the screen.

After a few seconds a test label should be printed that looks like the sample below.

If **ANY** of the detail is missing please follow the instructions on the accompanying **Thermal Printer Settings** guide.



The APC barcode Label is used for Tracking, sorting and by the delivery driver for any special delivery instructions. It is there for **CRITICAL** that all detail appears on the label as shown.

If your label doesn't look like the sample even after following the Thermal Printer Settings guide, please contact us on **0845 241 6666**.